

**POSITION: Sector Representative**

**PURPOSE:**

Sector Representatives are elected to a one year term by popular vote of the MSFAA membership belonging to a particular sector. Four Representatives shall be elected, one each for the 1) associate sector, 2) public 2-year school sector, 3) public 4-year school sector, and 4) proprietary school sector. Sector Representatives shall identify and communicate concerns from the particular sector he/she represents to the Board of Directors.

**DUTIES:**

The Sector Representatives shall:

1. Act as a spokesperson for his/her sector by presenting the interests/concerns of his/her sector to MSFAA at the Board of Directors meetings.
2. Report to his/her sector important actions or decisions being undertaken by the Board of Directors.
3. Act as moderator at his/her sector meeting during MSFAA conferences.
4. Solicit information from his/her sector as requested by the Board of Directors.
5. Represent his/her sector at Support Staff workshops upon request.
6. Serve on pertinent ad hoc committees as assigned by the President.
7. Serve as a member of the Nominations, Elections and Awards Committee.
8. Serve as a member and ensure sector representation if unavailable to attend the Federal Issues Committee and the State Issues Committee.
9. Serve as a member or appoint representatives to serve as a member of the Conference Program Committee.
10. Coordinate the selection of his/her annual sector scholarship recipient and provide the Treasurer with the necessary personal information to disburse the award. Associate Sector scholarship will rotate between the other four sectors for distribution.
11. Actively solicit topics and speakers for Winter and Summer conference programs and MSFAA news articles.

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